

## Parcels and Land Records Committee Charter

Previously known as the *Digital Cadastral Data Committee*, and the *Land Records Modernization Committee*

Version 1.3

5/13/14

Bart Richardson and DCDC members

### Problem Statement:

This committee exists to coordinate the statewide integration and standardization of GIS parcel data with the Department of Revenue's Property Record Information System (PRISM). The primary goal is to oversee the development of a statewide GIS Parcel Fabric, that includes PLS control points, is maintained and supported by county governments, and is integrated with PRISM.

### Issues and Statements:

- 87 counties exist in Minnesota, each creating, sharing and exporting their parcel data in different formats
- Need to implement new state law that makes it easier for governments to share GIS data among themselves
- Templates for sharing and/or for creating new data creation would benefit all agencies and improve efficiencies
  - Template standards are needed for both the spatial and attribute components of parcel data
- The Department of Revenue is updating their property tax data collection system - [PRISM](#)
  - Since parcel data is directly related to property tax data, the GIS community needs to coordinate with the Dept. of Revenue
- The Public Land Survey System (PLSS) data is the foundation of all land records in Minnesota, yet an accurate statewide dataset doesn't exist
  - A process is needed to collect, manage, and share the most accurate Control Point data available
  - Potential relationship to [MN Statute 318.12](#)
- This workgroup will build off the success of the MnGeo Digital Cadastral Data Committee (DCDC)
- This workgroup relates to MnGeo's Standards Committee and Geospatial Commons Workgroup
  - The statewide parcels and PLS control point dataset may become a major component of the Geospatial Commons

### Product or Service to be delivered:

- Parcel attribute exchange standard
  - Coordinated with Dept. of Revenue
- Parcel geometry exchange standard
  - Coordinated with county GIS departments

- PLS Control Point Inventory exchange standard
  - Control points coordinated with counties and government agencies
  - For the participating counties, PLS sections and PLS40s built from the shared control point inventory

**Resource requirements and timing:**

- Roughly a 2 year lifespan and/or when the products are complete
- Commitment from state and county agencies to allow appropriate experts to participate

**Participants and their roles:**

Executive Sponsor(s) – MnGeo and DNR

Committee/workgroup Chair – Bart Richardson

Committee/workgroup Vice Chair(s) – Jeff Storlie and Ryan Stovern

Known members:

County government representatives:

- Mark Sloan, Clay County
- Jeff Storlie, St. Louis County
- Jake Rodel, St. Louis County
- David Brandt, Washington County
- Ryan Stovern, Lake County
- Chad Martini, Stearns County
- Jane Mueller, Beltrami County
- Mark Volz, Lyon County
- Matt Koukol, Ramsey County
- Lisa Hanni, Goodhue County

State government representatives:

- Dan Ross, MnGeo
- Pete Jenkins, MnDOT
- Rick Morey, MnDOT
- Hal Watson, DNR
- Bart Richardson, DNR
- Department of Revenue PRISM Team Member - TBD

Federal government representative:

- Ron Wencil

Private sector representatives:

- Annette Theroux, ProWest
- Jennifer Ward, ProWest

- Curt Carlson, NorthstarMLS

Stakeholder groups, agencies and organizations

- MetroGIS
- Arrowhead GIS
- Minnesota Department of Transportation
- Minnesota Department of Revenue, PRISM project
- Minnesota Association of County Surveyors (MACS)

**Approvals:**

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Geospatial Technology Committee and  
State's Chief Geospatial Information Officer

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Date