

How to Create an Emergency
Preparedness Committee User
Account and Register for a Meeting
or Training Event

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JOIN US!

The EPC is ALWAYS seeking GIS and EM professionals, as well as concerned citizens, who understand the revolutionary impact GIS can have on saving lives and reducing suffering during a disaster. You can contribute as little or as much time as you want. There are three basic levels of participation.

- Receiving informational emails from the EPC
- Participating in EPC meetings and sponsored training
- Serving on an EPC Work Group

Click "Register now!" to create an EPC User account

Get started by creating a user account on this system in three easy steps. Once you have a user account, you will be linked to a form that allows you to set your level of involvement with the Emergency Preparedness Committee. If you change your mind, you can delete your account at any time. [Register now!](#)

EPC MEMBER LOGIN

Already have an account? [Sign in here](#) to update your user account information or EPC Personal Information Form, delete your EPC account, or to sign up or drop attendance from an upcoming EPC meeting or training.

WORK PLAN FY08

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- **Outreach:** Through dynamic partnership with the council's Outreach Committee, promotes awareness of EPC efforts, arranges a quarterly EPC meeting featuring topics appropriate for both the Emergency Management (EM) and GIS communities to develop GIS support for their response plans.
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EVENTS

- **Upcoming EPC quarterly meetings and sponsored events:** The EPC normally meets: 1:00-3:00 p.m., second Thursday, of the last month of each quarter. From time to time, the EPC also arranges training events designed to bring together GIS and EM communities. Events currently scheduled are listed below:

Date	Description	Link to full record



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USER REGISTRATION

MAILING LIST SIGN ON

Signing onto: **Emergency preparedness committee**

Thank you for your setting up an account on this system. Registration is a 3 step process. :

1. **Read and acknowledge the Public Disclosure notice below.**
2. Check to see if your email address (which will be your user name) is already on file.
3. Provide additional required information about yourself and pick a password.

Public Disclosure

All information collected at this site becomes public records that may be subject to inspection and copying by the public, unless an exemption in law exists. Minnesota Rules, Department of Administration Chapter 1205 defines Minnesota's Data Practices Act. In the event of a conflict between this Data Practices Act and the Public Records Act or other law governing the disclosure of records, the Public Records Act or other applicable law will control.

I understand and agree with this notice



Read the Public Disclosure statement. Then check the box if you agree.

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Your email address will be your username. If we already have your email on file (for example, if you have signed on to mailing lists in the past), you will be given instructions on establishing a password.

Email

Enter the email address you would like to use as your Username. If you forget your password, make sure it is an address you can easily access.

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2. Check to see if your email address (which will be your user name) is already on file.
3. **Provide additional required information about yourself and pick a password.**

- **This email address is not yet in our files; you may now establish an account!**

Required fields indicated with an asterick (*):

<input type="text" value="ExampleUser@yahoo.com"/>	Email (this will be your username) *
<input type="text" value="Example"/>	First Name *
<input type="text" value="User"/>	Last Name *
<input type="text" value="Big Frog"/>	Title
<input type="text" value="Small Pond"/>	Organization
<input type="text" value="123 Water Street"/>	Address Line 1
<input type="text"/>	Address Line 2
<input type="text" value="Lakeville"/>	City
<input type="text" value="MN"/> state (Two letter abbreviation)	
<input type="text" value="55122"/>	Zip code
<input type="text" value="(612) 234 - 2345"/>	Phone (Work), in format (612)-555-1234
<input type="text" value="(612) 234 - 4567"/>	Phone (Home), in format (612)-555-1234
<input type="text" value="(612) 432 - 5678"/>	Phone (Cell), in format (612)-555-1234
<input type="password" value="*****"/>	Password (6 character minimum; must contain at least one number; must contain mixed case) *
<input type="password" value="*****"/>	Repeat Password *

You will be able to update and add to your personal information after your account is established

Fill in your contact information as completely as possible. Your personal phone numbers will **ONLY** be used in the event of an emergency where timely access to your expertise may be invaluable.

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EMERGENCY PREPAREDNESS COMMITTEE

PERSONAL INFORMATION FORM

Level of desired involvement (select all that apply):

- Attend a training event
- Contact me so I can learn more
- Join the EPC informational email distribution list (sent out approximately 8 times per year)
- Minimum** level of involvement in a Work Group
- Medium** level of involvement in a Work Group
- Maximum** level of involvement in a Work Group
- Be considered for a Work Group Chair position

Work Group participation. From left to right, indicate your 1st, 2nd, 3rd and 4th preference for which group you would like to participate:

Please note: Participation in a Work Group requires completion and submission of an EPC SharePoint User Agreement and a DHS Non-Disclosure Agreement. Copies of these forms and instructions for completing them can be found in the [Forms](#) section of "Publications, Links and Forms" of the EPC Home Page

Choice:	1st	2nd	3rd	4th
Data Work Group	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Education Work Group	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Go team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Outreach Work Group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Please select all industries related to your affiliation:

- Animal health
- Education
- Emergency management
- First responder
- GIS professional
- Government
- Logistics
- Medical
- Military
- Public health
- Support services (NOAA, etc.)
- Transportation
- Other:

Current or past security clearances (Not a requirement. However, we sometimes need individuals who can discuss low-level classified systems). Check all that apply:

Status	Confidential	Secret	Top Secret	Top Secret SCI or above	Approximate Grant Date
Current	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	--- -- --
Expired	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Jun 15 1990

Skills and experience:



Select your desired level of involvement: attend training events, receive email information, and/or become a Work Group member. Then complete the rest of the form.

- Emergency preparedness
- Executive
- Hydrography
- Land records modernization
- Outreach
- Standards
- Strategic planning

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Choice:	1st	2nd	3rd	4th
Data Work Group	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Go team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Outreach Work Group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Please select all industries related to your affiliation:

- | | |
|---|--|
| <input type="checkbox"/> Animal health | <input checked="" type="checkbox"/> Logistics |
| <input type="checkbox"/> Education | <input type="checkbox"/> Medical |
| <input type="checkbox"/> Emergency management | <input type="checkbox"/> Military |
| <input type="checkbox"/> First responder | <input type="checkbox"/> Public health |
| <input type="checkbox"/> GIS professional | <input type="checkbox"/> Support services (NOAA, etc.) |
| <input type="checkbox"/> Government | <input checked="" type="checkbox"/> Transportation |
| <input type="checkbox"/> Other: | <input type="text"/> |

Current or past security clearances (Not a requirement. However, we sometimes need individuals who can discuss low-level classified systems). Check all that apply:

Status	Confidential	Secret	Top Secret	Top Secret SCI or above	Approximate Grant Date
Current	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	--- -- --
Expired	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Jun 15 1990

Skills and experience:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Audio-visual maintenance | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Electronic publishing | <input checked="" type="checkbox"/> Programming |
| <input checked="" type="checkbox"/> Grant writing | <input checked="" type="checkbox"/> Public speaking |
| <input type="checkbox"/> Graphic design | <input type="checkbox"/> Web design |
| <input type="checkbox"/> Legal training | <input type="checkbox"/> Writing |

Other skills and/or background information you would like to share (brief bios always welcome):

Fully qualified EMT. GISP. MS in computer programming

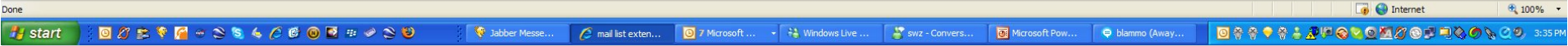
Additional comments and suggestions:

Happy to help anyway I can!

When complete, click "Save and exit to Committee Home Page".

Technical problems? Contact: admin.webmaster@state.mn.us

About this site



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MANAGE AND USE YOUR COMMITTEE ACCOUNTS

Welcome Example User, you are logged in. What would you like to do?

- [Profile](#): Change your address, phone, and other contact information.
- [Update](#): Edit your EPC Information Form.
- [Unsubscribe](#): Remove your name and record from the EPC's database of interested parties (your general user profile will not be affected).
- [Forum](#): Access the Minnesota Governor's Council on Geographic Information discussion forum. Use your web browser back function to return to this page.
- [Attend/drop](#): Sign up or drop enrollment for an upcoming EPC meeting or sponsored training.
- [Logout](#)

WORK PLAN FUNCTIONS

The EPC is led by a chair who is a Governor-appointed council member, assisted by a co-chair and four work group chairs. A steering committee comprised of the chair, co-chair, work group chairs and, if not already included, a representative from the Land Management Information Center, Geological Survey, Minnesota Department of Health, Minnesota National Guard, Homeland Security and Emergency Management, and other government agencies as may be appropriate from time to time, manage overall EPC direction and work plan management. Work group chairs are responsible for [work plan accomplishment](#) in their respective areas. There are four work plan areas:

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Date	Description	Link to full record	Action
9-11-2008	General meeting of the EPC	GCGI Emergency Preparedness Committee	register
12-11-2008	General meeting of the EPC	GCGI Emergency Preparedness Committee	register
3-12-2009	General meeting of the EPC	GCGI Emergency Preparedness Committee	register

Please use the "register" or "cancel registration" feature above to appropriately indicate your desire to participate in an upcoming EPC event.

- **Offsite participation**: To ensure availability of committee meetings and sponsored training in greater Minnesota, the EPC currently uses the following technologies:

You should now see a note that shows you logged in. To attend a EPC sponsored event, click "Attend/drop" to drop down the Events registration section function.

Done



WORK PLAN FY08

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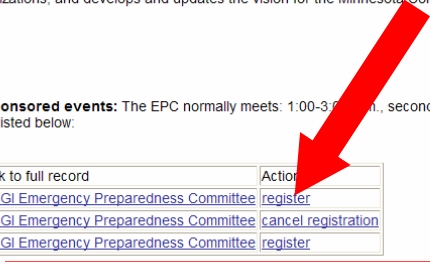
Date	Description	Link to full record	Action
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3-12-2009	General meeting of the EPC	GCGI Emergency Preparedness Committee	register

Please use the "register" or "cancel registration" feature above to appropriately indicate your desire to participate in an upcoming EPC event

- **Offsite participation:** To ensure availability of committee meetings and sponsored training in greater Minnesota, the EPC currently uses the following technologies:
 - o **Teleconferencing:** EPC events are normally available via teleconferencing. Use the procedures described at this link to participate by videoconference.
 - o **Videoconferencing:** EPC events are normally available via videoconference. Use the procedures described at this link to participate by videoconference. Information about the facility you will be using must be submitted using *MN Videoconferencing Off-Net Facility Profile form* in either PDF or DOC format.
 - o **Webcasting:** The EPC is experimenting with this technology. Information about webcasting will be added to this page as it becomes available.
- **Relevant training opportunities:** Formal emergency management and GIS training related to the EPC's efforts can be obtained from:
 - o **HSEM:** The Minnesota Division of Homeland Security and Emergency Management provides emergency management training throughout the year. Information to access a list of upcoming courses and training is provided free of charge.
 - o **HAZUS:** FEMA provides training for its primary GIS software, HAZUS-MH, at its Emergency Management Institute (EMI) in Emmitsburg, Maryland. These courses are either available at no cost or at a minimal cost depending on organizational affiliation. Use the link to access a list of upcoming courses and associated information (including a calendar of the courses).
 - o **Other educational opportunities:** Additional formal and informal training opportunities can be found in the [EPC Training](#) page.
- **Calendar of related events:** As a community service, the EPC maintains a calendar of events, including information on the emergency response and GIS communities page.

COMMITTEE ACTIVITY REPORTS AND MEETING MINUTES

- **Committee activity reports:** Starting in November 2006, council committees submit a summary report of their activities a week prior to the council meetings -- these reports are compiled and posted for timely public notice of committee activities. Please see the [Committee Reports](#) webpage.



After the screen drops down to the "Events" section, click "register" under the "Action" column to sign up for the EPC's meeting or training. "register" will change to "cancel registration" to indicate you have been registered for the event on that line. In the example shown, Example User has already signed up to attend the EPC's 12-11-2008 meeting.

Scroll back up to Manage And Use Your Committee Accounts. Click "Logout". You're done!