

Standards Committee

FY2024/25 Term Report & FY2026/27 Work Plan

Committee Chair(s) and Vice Chair(s):

Mark Kotz, Co-chair
markjkotz@gmail.com

Curt Carlson, Co-chair
curtis.carlson@state.mn.us

Active subgroups and associated leadership:

None

FY2024/25 GAC Term Report

Fiscal Year (FY) 2024/25: July 2023 - June 2025

GAC Priorities Owned by the Committee

GAC priority projects and initiatives that the committee was responsible for during the term.

- None

Accomplishments

- Small modifications to standards and templates to increase clarity and consistency.
 - Updated domain split policy in the geodatabase template
 - Standardized examples, descriptions and domain for the ESNs
 - Revision of element section name in Address Points Data Standard
- Worked with the Cadastral Point Data Standard subject matter experts from the PLSS Preservation and Parcels and Land Records Committees to review a draft standard proposal including clarification of scope, clarity and consistency of language and domains and moving it into the GAC standards format.
- Worked with the Lake and Wetland Basin ID subject matter experts to revise the standard initially approved by the Governor's Council on Geographic Information and move it into the GAC standards format.

Recommendations

Recommendations for the Minnesota Geospatial Information Office (MnGeo) to support the Committee's goals.

None

Additional Comments

None

FY2026/27 GAC Term Work Plan

FY2026/27: July 2025 - June 2027

GAC Priorities Owned by the Committee

GAC priority projects and initiatives that the committee is to be responsible for during the upcoming term – these may be subject to change based on results of the term's priorities survey.

- None

Planned Activities and Deliverables

- In conjunction with subject matter experts from DNR, complete a revised draft of the Lake and Wetland Basin ID Standard in the GAC format and submit it to the GAC for approval.
- In conjunction with subject matter experts from the PLSS Preservation Committee, complete an initial draft of the Cadastral Point Data Standard, publish it for 90-day public review and make adjustments based on review comments.
- Continued making refinements to existing standards as needed for clarity and consistency.
- The Standards Committee meets on an as needed basis. It does not have a regular meeting schedule.

Roles and Responsibilities

- **Committee members:**

Norm Anderson	MnGeo
Victor Barnett	Ramsey County
Marcia Broman	Retired
Curt Carlson	MnGeo
Jon Hoekenga	Metropolitan Council
Mark Kotz	Retired
Linse Lahti	Minnesota Department of Natural Resources
Peter Morey	Minnesota Department of Transportation
Phil Nagel	Bolton & Menk
Nancy Rader	Retired

Bart Richardson	Minnesota Department of Natural Resources
Chad Riley	Carver County
Dennis Tumberg	City of Chanhassen
Mark Volz	Lyon County

- The committee does not have formal standing subgroups but does form ad-hoc groups with subject matter experts to work on specific standards. Typically, the co-chairs begin the work with the subject matter experts and bring preliminary drafts to the full committee for further review.

Existing Resources

- Existing resources include committee member and subject matter expert time and talent and MnGeo staff time to maintain the GAC Standards web content.

Committee and Subgroup Needs

- The committee has no outstanding needs at this time.

Dependencies and Interrelationships

- The committee relies on the time and expertise of subject matter experts from the geospatial community to create and revise standards. Currently the committee is working chairs from the PLSS Preservation and Parcels and Land Records Committees on the draft Cadastral Point Data Standard.

Risks

- The development and revision of standards is a slow process, in part because it tends to nearly always be an activity that is not a normal part of anyone's job role. It can also require a significant time expenditure, particularly when developing a new standard. Because of this, work on standards can have unpredictable timeframes and may be paused for significant amounts of time due to the non-availability of expert knowledge and talent.

Additional Comments

None.

Date approved by the Geospatial Advisory Council: May 21, 2025